

Tomas Mossa

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Summary

Motivated Business Student at the Faculty of Commerce (English Section) with a solid foundation in accounting, marketing, and business administration. Skilled in Microsoft Office tools and data analysis with strong communication abilities. Seeking opportunities to gain practical experience, contribute to real-world business tasks, and develop professional skills.

Education

Bachelor of Commerce (English Section)

Sohag University

2024 – Present

GPA: 3.1 / 4.0

Academic Projects

Business & Accounting Assignments

- Completed multiple academic assignments in accounting and marketing.
- Applied basic and advanced accounting concepts in practical coursework.
- Created presentations and reports using PowerPoint and Word.

Data Analysis Practice (Excel)

- Worked on Excel sheets for organizing and analyzing business data.
 - Used formulas and basic data analysis techniques to interpret results.
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Skills

Technical Skills:

- Microsoft Excel

- Microsoft PowerPoint
- Microsoft Word

Business Skills:

- Accounting (Basic & Advanced)
- Marketing Fundamentals
- Human Resources (HR)
- Data Analysis

Soft Skills:

- Communication Skills
 - Problem Solving
 - Teamwork
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Languages

- Arabic: Native
- English: Very Good